United Nations ST/IC/2008/44

Secretariat

12 August 2008

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Rates of daily subsistence allowance at New York, Geneva and Vienna**

1. Pursuant to section 2.2 of administrative instruction ST/AI/1998/3, on the system of daily subsistence allowance, the purpose of the present circular is to inform the staff of the schedule of rates of daily subsistence allowance applicable to the above-mentioned duty stations and their effective dates, as set out in the annex to the present circular.

2. The schedule set out in the annex replaces the schedule contained in the annex to information circular ST/IC/2008/6 of 16 January 2008.

* The present circular, which cancels and supersedes ST/IC/2008/6 of 16 January 2008, will be in effect until further notice.

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Annex

Rates of daily subsistence allowance at Headquarters, Geneva and Vienna

	Headquarters[a] *(US$ per day)*		*Geneva*[b] *(SwF per day)*	*Vienna*[c] *(€ per day)*
(i) *First 60 days*, consecutive or otherwise, at the temporary duty station, all staff:				
	First 30 days	*Next 30 days*		
Standard year-round rate	378	321	366	226
Special hotels, January-August[d]	492	418		
Special hotels, September-December[e]	620	530		
(ii) *During the next 60 days*, consecutive or otherwise, at the temporary duty station, all staff:				
Standard year-round rate	252		275	170
Special hotels, January-August[d]	328			
Special hotels, September-December[e]	413			
(iii) *After 120 days*, consecutive or otherwise, at the temporary duty station, all staff:				
Standard year-round rate	189		220	136
Special hotels, January-August[d]	246			
Special hotels, September-December[e]	310			

[a] Effective 1 August 2008.
[b] Effective 1 January 2008.
[c] Effective 1 August 2008.
[d] The hotels in this category are the East Gate Tower, Grand Hyatt, Marriott Courtyard, San Carlos and Shelburne Murray Hill.
[e] The hotels in this category are the East Gate Tower, Grand Hyatt, Marriott Courtyard, Millennium UN Plaza, Roger Smith, San Carlos, Shelburne Murray Hill and Tudor.